

Notes From ZOOM MEETING May 7 , 2026 6:30 pm

Board members on call: Neil, Joe, Phil, Tom, Colton , Ginny

1. Welcome / Quorum Confirmation - Meeting started at 6:35
2. Prior Meeting Minutes Review/Approval Jan 8, 2026 Board Meeting – Neil moved and Phil seconded to approve minutes. Motion passed,
3. Financial Review/Approval
 - 1st Qtr 2026 Finance Report Review/Approval – Neil said we are on track with budget. Note that the cost for insurance went up \$300. For the year.

2026 “Current” Owner Dues Status – There are still 6 unpaid residents. Tom will email reminders to those we have emails for. The late fee goes up to \$100. On June 1.
4. Administration
 - Review Board Meeting Dates: 7/9 10/5 (if needed) and Annual 10/8.
- All agreed these were still good
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 - HOA Block Party (from Bd mtg Jan)
 - HOA Street Party follow up Phil said he would be the main contact person, however like last year several Board members will help as well.
 - Discussion on date left August 29 as the date.
 - Will follow the basic plan as last years wrap up meeting suggested.
 - No need for the 712 trailer we will use tables of our own.
 - We will provide Pizza for the kids and any Adult as well.
 - Not as much as last year as we had quite a bit left over.
 - Will talk to Donnie about providing hamburgers and maybe hot dogs in lieu of Philly sandwiches. Avoid the waiting we had last year.
 - Have the Foam party again as well as the Band.
 - - Joe said he could help with food if needed.
Phil suggested we ask residents to bring chairs. Board officers will supply tables to serve food on and garbage cans.
Tom will contact the Band again, everyone liked that they were part of

Briarwood.

Neil will contact insurance again.

Joe will handle the street closing.

Phil will contact Donnie.

Phil will keep us informed and schedule a zoom call if needed.

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5.. Architecture Committee Report - Colton was not on call at this time, however he sent his report to Tom. He has addressed several requests and all is good. He has a recommendation to modify the Covenant wording for roofs. He suggested we add to Section 8.7(d) of the covenants the following **Notwithstanding the foregoing, the Architectural Committee may, in its discretion and by written approval, permit metal shingle-style roofing that replicates the appearance of architectural asphalt shingles and meets standards adopted by the Architectural Committee.** Tom said he would draft the update and send to Colton for review. Colton then will then follow process to present at annual meeting for final approval.

6. New Business

Should we post signs at our four entrances to Briarwood that dues are due March 30? (Forest Glen does this) Put signs up 2nd week of March up for a couple weeks? – After discussion Board decided not to post signs. WE will put flyers on mail boxes instead.

Should we change locations of Annual meeting from HyVee to Police Community Room? Cost at HyVee is \$120. If you think we need it we can buy water and some cookies for less than \$20. . If so we will need 4 new signs.- All agreed that this was good to do. Tom has reserved the Police Community Room for the meeting. He will check out changing the 4 signs we post at Briarwood entrances we use to announce the meetings.

Tom said he is staying in contact with the City Engineer on the Briarwood Sign on Gladbrook. Lights still do not work and area in front of sign needs to be repaired. City Engineer is meeting with contractor to get the lights and area repaired. He thinks that when they removed the light pole that the lights were connected to them.

Tom said he received a letter from the IRS about our Tax form 1120-H. They said we owed \$1,712.45 for year 2025. We have until July 26 to resolve or pay. Tom said we

filed same as in the past. He reviewed the instructions for filling out the form and found that Residents dues are not shown in the income box for HOA's. He will call as well as Amend the form and send in.

There was discussion on the project north of Briarwood. Joe said the contractor is not sure what he is going to do yet. He has not gone to the City Planning Commission yet. At one time the contractor said he would only connect the area to Orchard Road. We will stay on top of his plan.

Meeting adjourned at 7:20.