

2019 PROCEDURE FOR COLLECTION OF THE YEARLY DUES

Proceeding with the amount of \$50.00 for Homeowner Dues for the 2019 Calendar Year

<u>Letter Sequence</u>	<u>Date to be Mailed</u>	<u>Action (s)</u>
1st Letter	1/2/19	Payment due by 2/15/19
2nd Letter	2/28/19	Payment due by 3/31/19 including a <u>\$10.00</u> late charge
3rd Letter	4/2/19	Payment is due 5/1/19 including a <u>\$20.00</u> late charge If no payment is received by April 2nd; non-paying home-owners names will be published on the Briarwood Webpage and the Briarwood HOA Facebook page
4th Letter (Certified)	5/1/19	Payment is due immediately including a <u>\$50.00</u> late charge In accordance with Article 4, Briarwood Covenant Declaration states the Association may file a lien against the property for all delinquent amounts, including interest thereon, filing fees, attorney fees, court costs, and other costs of collection as incurred.

Trying to collect the yearly dues can be a long, time consuming process. Everyone on the board would like to "THANK" all of the residents that pay their annual dues promptly!

If anyone prefers to use a credit card instead of sending a check, you can do so now at the following:

<http://www.briarwoodcb.org/pay-your-annual-fee-online>

There will be an additional \$2.00 fee assessed for paying online to offset the PayPal fees