

BRIARWOOD HOMES ASSOCIATION, INC.

Board Action Items

As Of: April 11, 2018

Action Item #1 – Opened 10/17/17

Assigned to: Tom Quigley

Contact Briarwood owner at 4127 Briarwood (Kim & Cynthia Richter); request that they maintain/mow the State Orchard roadside ditch adjacent to their property.

01/23/28 Status (Working)

The Board discussed the pros and cons of this idea and decided that the steepness of the terrain in this area prevents landscaping/mowing. No contact will be made with the home owner. (NOTE: in post meeting discussion it was decided to contact the city and see if they would be willing to provide care for this area.

04/10/18 Status (Working)

Contact with Council Bluffs Public Works indicates this area is a shared responsibility of the city of C.B and Pottawattamie County. Maintenance (...ditch clean up) is scheduled twice a year. A Public Works representative will make a site visit and get back to Tom with any appropriate/possible improvements.

Action Item #2 – Opened 10/17/17

Assigned to: Delores DuBois

Consider alternatives for making Briarwood Owner information available to other Owners (e.g., name, address, telephone number, email, etc.). How to gather? How to maintain? How to control access? What are the security/legal issues associated with use of Briarwood website?

01/23/18 Status (Working)

Discussion on this idea was put in abeyance for future consideration. Generally, it was agreed that it would be a good idea to collect & maintain owner information for use by the Board. Owner permission would be sought.

04/10/18 Status (Working)

The main objective is to have a member contact list only for use by the Association Board and members. Due to concerns about personal identity security, a decision was made to take this question to the 2018 Annual Member Meeting for consideration. A review of the Covenants and By Laws will also be done to check for current Association Policy.

Action Item #3 – Opened 01/23/18

Assigned to: Stephanie Harden

Beginning with the 2019 dues collection cycle, determine appropriate procedure and communicate necessary changes to all owners causing all PayPal usage charges to be passed on to the remitter.

04/10/18 Status (Working)

Be sure to consider different levels of dues including penalty amounts.

END OF REPORT